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| 80 Pearce DriveAjax, Ontario, L1T 2P7 | Cell: (419) 455-5151Home: (905) 427-8868Email: meagan.baird@hotmail.com |

Meagan Baird

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| **Objective** |  | To further expand my working experience. |

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| **Skills and**  |  | * Punctual and hardworking
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| **Qualities** |  | * Highly organized, reliable and responsible
 |
|  |  | * Willing and able to make decisions as well as take initiative
 |
|  |  | * Communicate well with people, clear and concise
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|  |  | * Committed to customer satisfaction
 |
|  |  | * Great customer service skills
* Strong understanding of Microsoft office
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| **Education** |  | * Tiffin University, Tiffin OH, Graduating in May 2013, Majoring in Sports Management, Minoring in Marketing
* J. Clarke Richardson Collegiate, Ajax ON, O.S.S.D., 2008
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| **Experience** |  | **Toshiba Canada Limited, DPG Marketing Assistant, Summer of 2012*** Selected, along with 9 other students to work for Toshiba
* Created themes and ideas for promotions
* Compared competitor prices on a weekly basis
* Created spread sheets for various reports on a monthly basis
* Attended reseller meetings to further gain knowledge
* Research information on marketing campaigns that competitors were doing
* Created logos for company use

**Tiffin University , Intramurals Referee, 2011- to 2012 Semesters*** Selected, along with 10 other students, to referee various sports throughout the year
 |
|  |  | **Tiffin University, Sports Commentator, 2011 to Present*** Commentate all NCAA Division II sports games over the radio and for the local Tiffin University television channel
* Video record games
* Edit games on the computer for television
* Created individual profiles for athletes

**Team Canada Softball, 2011 Summer*** Trained for Team Canada
* Represented Canada and competed Internationally

**Home Run Baseball Academy, Camp Coordinator, Receptionist, Batting Instructor, 2006-2010*** Organized weekly camps in the summer for baseball and softball players
* Answered phones
* Schedule appointments
* Cashier
* Instructed batting lessons

**Party Packagers, September- November 2006*** Cashier
* Sales Rep
* Greeting guest
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| **References** |  | * Available upon request
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