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| 80 Pearce Drive  Ajax, Ontario, L1T 2P7 | Cell: (419) 455-5151  Home: (905) 427-8868  Email: meagan.baird@hotmail.com |

Meagan Baird

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| **Objective** |  | To further expand my working experience. |

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| **Skills and** |  | * Punctual and hardworking |
| **Qualities** |  | * Highly organized, reliable and responsible |
|  |  | * Willing and able to make decisions as well as take initiative |
|  |  | * Communicate well with people, clear and concise |
|  |  | * Committed to customer satisfaction |
|  |  | * Great customer service skills * Strong understanding of Microsoft office |

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| **Education** |  | * Tiffin University, Tiffin OH, Graduating in May 2013, Majoring in Sports Management, Minoring in Marketing * J. Clarke Richardson Collegiate, Ajax ON, O.S.S.D., 2008 |

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| **Experience** |  | **Toshiba Canada Limited, DPG Marketing Assistant, Summer of 2012**   * Selected, along with 9 other students to work for Toshiba * Created themes and ideas for promotions * Compared competitor prices on a weekly basis * Created spread sheets for various reports on a monthly basis * Attended reseller meetings to further gain knowledge * Research information on marketing campaigns that competitors were doing * Created logos for company use   **Tiffin University , Intramurals Referee, 2011- to 2012 Semesters**   * Selected, along with 10 other students, to referee various sports throughout the year |
|  |  | **Tiffin University, Sports Commentator, 2011 to Present**   * Commentate all NCAA Division II sports games over the radio and for the local Tiffin University television channel * Video record games * Edit games on the computer for television * Created individual profiles for athletes   **Team Canada Softball, 2011 Summer**   * Trained for Team Canada * Represented Canada and competed Internationally   **Home Run Baseball Academy, Camp Coordinator, Receptionist, Batting Instructor, 2006-2010**   * Organized weekly camps in the summer for baseball and softball players * Answered phones * Schedule appointments * Cashier * Instructed batting lessons   **Party Packagers, September- November 2006**   * Cashier * Sales Rep * Greeting guest |
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| **References** |  | * Available upon request |